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November 25, 2008

Dr. Alvin E. Hickey  
Department of Teacher Education  
Boyce College  
2825 Lexington Road  
Louisville, Kentucky 40280

Dear Dr. Hickey:

During the November 17, 2008 meeting of the Education Professional Standards Board (EPSB), the board approved the Boyce College "Letter of Intent". Boyce College may begin developing a performance-based initial-level teacher education program in Louisville, Kentucky with an Elementary Education (P-5) and Integrated Music Education (P-12) program focus. Boyce College shall follow 16 KAR 5:010, Sections 3 and 9 to develop program proposals.

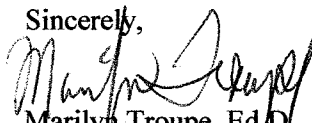
January 2009, staff from the Division of Educator Preparation (DEP) will contact Boyce College to schedule a meeting convenient for everyone to discuss the program approval process and timelines for next steps in the developmental process. Until that time, the faculty and staff should review Section 3, Stage One and Two of the Developmental Process and Section 9, Precondition 1, 2 and 3. The college should begin preparing the necessary reports related to the two sections listed.

Concerning other questions listed in your email dated November 19, 2008, you will not have to pay the expenses for an accreditation visit until the regulation becomes effective. All institutions will be informed of the effective date which should be late spring or early summer 2009.

Also stated in another email dated November 19, 2008, the "Letter of Intent" did not include the signature of the chair of the board of trustees. The additional letter with signature should be forwarded to our office by January 9, 2009.

Please let me know if you have additional questions. I will be in and out of the office until December 22. You can call (502) 564-4606 or email: [marilyn.troupe@ky.gov](mailto:marilyn.troupe@ky.gov) me. Please excuse the lateness in my response to your questions and providing you with a formal letter of approval. Thank you very much.

Sincerely,



Marilyn Troupe, Ed.D.  
Director, Division of Educator  
Preparation